

## Qualifications in the Funeral Industry CIII Gravedigging, Grounds and Maintenance

### Upgrade the qualifications of your staff / Train your new staff/ why bother training?

- The process is simple – we recognise what you do every day at work, any qualifications that you may have, we identify
- Have you done some training → we can match this to the outcomes of the qualifications!
- Pay increase, job satisfaction, more choice in your career
- Gain a nationally recognised qualification from your industry experience via a combination of RPL and some extra training either on the job or at a College.
- What is Recognition of Prior Learning (RPL) → this is the process that recognises what you have done, already do in the workplace, etc. etc.

### How long does this take?

- Depends on the pathway you take but you can take your time. Enrolment fees are annual fees.
- You can undertake this quickly or slowly – do at your own pace....

### What short courses can I do?

If you have no formal qualifications you can start by enrolling in a Statement of Attainment in any of the following areas and they will all count towards your CIII qualification:

- Safe Grave Techniques
- Exhumation Techniques
- Work Effectively in the Funeral Industry

If you have already done any of these short courses, then the Units will count towards your CIII Gravedigging, Grounds and Maintenance.



## We can tailor training for your organisation

We can also package together any other training that you need for your organisation such as your Grounds staff – consider:

- *Grounds Maintenance Package* which would include planting skills, pruning, general grounds care.
- *Basic Construction Package* including skills such as concreting, brickwork and installing metal structures and features.

Completion of these will also count towards your CIII Gravedigging, Grounds and Maintenance qualification.

*We will work with you to tailor a program to suit you.*

## CIII Gravedigging, Grounds and Maintenance - where do you start?

If you have completed any of the following:

- Safe Graves Techniques
- Work Effectively in the Funeral Industry
- Exhumation Techniques
- CIII Cemetery and Crematorium Operations
- Any in-house training
- Any short courses that relate to the Funeral Industry
- Any industry specific training

To get a CIII Gravedigging, Grounds and Maintenance qualification you need 19 Units of Competence. The following table represents one pathway to completion of the CIII In Gravedigging, Grounds and Maintenance using a combination of Recognition of Prior Learning (RPL), gap training (identify what you have and what you need to complete this training) and the completion of the three Statements of Attainment.

Typically someone who has successfully completed all three Statements of attainment would only need to complete an additional 7 or 8 Units via RPL or through gap training to achieve the full CIII qualification.



To get a CIII Gravedigging, Grounds and Maintenance qualification you need 19 Units of Competence.

This is one way you can get these 19 Units.

		STATEMENTS OF ATTAINMENT			OTHER (ONLY ONE BUT THERE ARE OPTIONS)			COMMENTS (examples of how easy it can be)
		WORK EFFECTIVELY IN THE FUNERAL INDUSTRY	SAFE GRAVE TECHNIQUES	EXHUMATION TECHNIQUES	RECOGNITION OF PRIOR LEARNING	GAP TRAINING	QUALIFICATIONS/ TRAINING	
<b>Core Units - You need to do all 7of these Units</b>								
SIFIND001A	Work effectively in the funeral services industry	✓						
SIFIND002A	Deal with grief and trauma	✓						
SIFOHS001A	Follow OHS procedures		✓					
SIFOHS007A	Identify hazards and assess risks in a cemetery or crematorium		✓	✓				
SIFTVM002A	Inspect and maintain vehicles and equipment				✓			Do you look after the vehicles that you use? If so, ✓ this one is done!
RTE2308A	Operate ride on vehicles				✓			Do you operate ride on vehicles as part of your daily work? If so, ✓ this one is done!
TLIC107C	Drive vehicle						✓	Do you have a drivers licence? If so, ✓ this one is done!
<b>Specialist Streams – you can choose to do the Gravedigging (Specialist Stream A) OR the Grounds Maintenance Units (Specialist Stream B). You have to complete all 7 from either Stream 'A' OR 'B'</b>								
<b>Specialist Stream 'A': Gravedigging</b>								
SIFBCR017A	Prepare for gravedigging		✓					
SIFBCR018A	Backfill and make good graves		✓					
SIFBCR020A	Dig a grave manually		✓					
SIFBCR021A	Consolidate collapsed graves		✓					
SIFBCR025A	Exhume a burial site			✓				
SIFCCS001A	Provide service to clients	✓						
SIFOHS004A	Work in confined spaces			✓				Confined Spaces ticket? If so, ✓ this one is done!
<b>OR: Specialist Stream 'B': Grounds Maintenance</b>								



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		WORK EFFECTIVELY IN THE FUNERAL INDUSTRY	SAFE GRAVE TECHNIQUES	EXHUMATION TECHNIQUES	RECOGNITION OF PRIOR LEARNING	GAP TRAINING	QUALIFICATIONS/ TRAINING	
SIFBGM001A	Provide general grounds care				✓			Part of your daily work routine? Provide some evidence and ✓ this one is done!
SIFBGM002A	Maintain property and structures				✓			Part of your daily work routine? Provide some evidence and ✓ this one is done!
SIFBGM005A	Place and finish concrete for cemetery or crematorium structures					✓		Do this sometimes, need some more practice, we offer Gap training.
RTC2012A	Plant trees and shrubs				✓		✓	Horticulture qualification? Part of your daily work routine? If so, ✓ this one is done!
RTF2017A	Prune shrubs and small trees				✓		✓	Horticulture qualification? Part of your daily work routine? If so, ✓ this one is done!
RTF3203A	Construct brick and/or block structures and features					✓		Do this sometimes, need some more practice, we offer Gap training.
RTF3208A	Install metal structures and features					✓		Do this sometimes, need some more practice, we offer Gap training.
<b>IF YOU HAVE DONE ALL THE UNITS IN BOTH SPECIALIST STREAMS – THEN YOU HAVE MORE THAN ENOUGH TO GET YOUR CIII QUALIFICATION.</b>								
<b>Enough Electives to make up the number to 19 Units. There are many to choose from, some examples are below:</b>								
SIFBCR023A	Dig a grave using machinery		✓					
HLTFA301B	Apply first aid				✓		✓	Senior First Aid? If so, ✓ this one is done!
SIFTVM003A	Operate a backhoe, front-end loader or excavator						✓	Backhoe, front-end loader or excavator ticket? If so, ✓ this one is done!
SIFBGM003A	Clean and maintain public conveniences and amenities				✓			Part of your daily work routine? Provide some evidence and ✓ this one is done!
SIFBCR026A	Manage lift and reposition or deepen operations						✓	Have you done both Safe Graves and Exhumations? If so, ✓ this one is done!